



## Education Outreach Program Coordinator

### Honey Harbour, Georgian Bay

Georgian Bay Forever (GBF) is a Canadian Charity focused on aquatic ecosystem research, education and protection.

Invasive *Phragmites* has been identified as one of the most destructive invasive plant species in North America and is a great threat to native biodiversity and wetland habitat in Georgian Bay. GBF is hiring two (2) Community Coordinators based out of Honey Harbour, with work primarily in the Township of Georgian Bay and some work possible in Tay Township and the Township of The Archipelago.

Under the supervision of GBF Project Coordinator, Education Outreach Program Coordinators will safely navigate the waters of Georgian Bay in the prescribed areas and educate the public in environmental protection. Activities will include education, mapping, recruiting and organizing volunteers.

**\* GBF will ensure all Ontario public health advisories are followed by its staff in light of the coronavirus pandemic.** Under current conditions (January 22, 2021), education to the community will be done through digital, social and telephone interactions. Interactions between staff will follow public health coronavirus advisories.

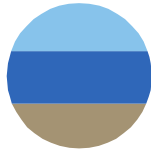
If public advisories change substantially, education could include undertaking dock visits, speaking at community association meetings, and organizing group talks and cuts.

The purpose of the education will be to teach the public about how to identify and eradicate invasive *Phragmites* on their coastal property, or where permitted, public property.

Staff will be educated to inform prospective volunteers on a protocol that accounts for physical/social distancing to match Ontario public policy for stopping the spread of the coronavirus.

Mapping activities and cutting removal activities will follow public advisories on coronavirus and standard safety protocols.

GBF works with Townships, Municipalities, and Communities and stakeholder groups such as Ontario Parks, Parks Canada, MTO and The Ontario Phragmites Working Group and Ontario Invasive Plants Council.



Protecting your water.

**Skills, Qualifications, and Competencies Required:**

- Must possess a valid driver's license and Pleasure Craft Operator Card.
- Competency with marine navigation and charts and how to operate GPS systems, or good knowledge of the coastal waters of Georgian Bay especially the above noted areas is an asset.
- Must have good interpersonal skills and competently represent GBF in the online and physical community.
- Demonstrated ability to manage time and co-ordinate the community to take action, and communicate safety protocols.
- Comfortable public speaking and able to create and make public presentations online and offline
- Must be available to work weekends
- Ability to work long days in varying weather conditions.
- Have access to smartphone and laptop and WIFI to use EDDMapS, camera, photo archive, emails, Microsoft Office and Google Docs.
- Be in good physical condition and able to operate manual and powered cutting tool
- Be confident in the water and a competent swimmer with an excellent knowledge of water safety practices.
- Keep excellent records and documentation on all activities and participants; and provide reporting on activities, and map and find co-ordinates of invasive plant stands.
- Access to a personal boat is considered an asset. GBF will pay parking fees if required, mileage for cars, and gas money for boats.
- Must have accommodations in the area and be able to get to Honey Harbour at the start of a workday.

Salary: \$16 per hour

Contract dates: This entry-level full-time contract position will begin June 7th and end September 3rd, 2021.

Hours: A normal work-week will be 35 hours. This position will require weekend work.

To apply: If you are interested in joining our team for the summer, please email your résumé and cover letter in a single PDF indicating "Education Outreach Program Coordinator" in the subject line to Georgian Bay Forever via e-mail: [info@gbf.org](mailto:info@gbf.org). We thank everyone who applies for their interest but only candidates selected for an interview will be contacted.